

## **Charter for Denominational Affairs Committee—adopted 5/18/11**

Purpose: To facilitate communication and awareness between the congregation, Tidewater Cluster, the Southeast District and the UUA.

Leadership and Membership: This is an ad hoc committee with a chair appointed by the president. Members are those who show interest and participate in Denominational Affairs and district and national events.

Specific Duties:

1. To serve as liaison between the congregation and the wider UU community ensuring that we are represented at district and cluster meetings.
2. To distribute information about General Assembly and other business meetings with sufficient notice to ensure the full quota of delegates participate whenever possible.
3. Upon return from district and cluster events to share appropriate information with different committees.
4. Upon return from General Assembly (and other Denominational Events) to share information with the congregation.

Outcome measurements:

1. Complete all of the specific duties listed above on a continuing basis.
2. The committee will continue to assess its activities and will re-evaluate this charter on an annual basis. As changes become needed they will be proposed to the Policy board.

Budget and Spending Authority: The chairperson may authorize payment of funds from its committee budget.

Reporting Requirements

1. Yearly report to Policy Board for annual report.
2. Items in UUFP publications about cluster, district, and UUA events.
3. Attend Council of Committee Meetings.
4. Report to Policy Board and minister, as needed.